



## IMMIGRANT CULTURE AND ART ASSOCIATION

### Art School Pottery Instructor Part-time (4 hours/week), 6 months contract

Salary: \$15.00 per hour

**Posting date:** February 16, 2010

**Closing date:** March 1, 2010

#### **Position description:**

The Art school Instructor is responsible for providing an educational atmosphere where students have the opportunity to fulfill their potential for intellectual, emotional, physical, spiritual and psychological growth. This person is responsible for organizing and implementing an instructional program that will result in students achieving in academic success.

#### **Primary Responsibilities:**

- Implements instructional activities that contribute to a climate where students are actively engaged in meaningful learning experiences.
  - Prepares lesson plans and establishes course goals.
  - Identifies, selects, and modifies instructional resources to meet the needs of the students with varying backgrounds, learning styles, and special needs.
  - Assists in assessing changing curricular needs and offers plans for improvement.
  - Maintains effective and efficient record keeping procedures.
  - Provides a positive environment in which students are encouraged to be actively engaged in the learning process.
  - Communicates effectively, both with students, parents, and other professionals on a regular basis.
  - Collaborates with peers to enhance the instructional environment.
  - Models professional and ethical standards when dealing with students, parents, peers, and community.
  - Ensures that student growth and achievement is continuous and appropriate for age group, subject area, and/or program classification.
  - Establishes and maintains cooperative working relationships with students, parents, Staff members.
  - Assumes responsibility for meeting with Art school coordinator provide monthly updates.
  - Participates in training and presentations of annual exhibition (Children's Final exhibition) event student performance
  - Meets professional obligations through efficient work habits such as: meeting deadlines, honoring schedules.
  - Maintain a safe clean environment for students and staff
  - Performs other duties and responsibilities as assigned by their supervisor.
- All work responsibilities are subject to having performance goals and/or targets established as part of the annual performance planning process or as the result of organizational planning.

## **Education and Work Related Experience:**

- Bachelor's Degree or Creating Pottery objects ( Maintained an Art portfolio)
- Experience and knowledge in using the wheel
- Knowledge on how to mold clay
- Experience in operating the kiln
- Experience of using various pottery tools
- knowledge in applying painting, carving and engraving glaze through pottery
- Teaching pottery for children or Adults
- Experience working in a multicultural diverse community will be an asset
  
- Knowledge of students from multicultural environment/ and Marginalized communities
- Good understanding of children behavior
- Working on a budget
- Maintain art supplies
- Knowledge of working with a group and one to one with children
  
- Possesses strong Arts skills
- Organizational skills ( organizing and storing students art work accordingly)
- Works independently with little direct supervision
- Works as part of a team
- Accepts responsibility and is self-motivated
- Demonstrates strong work ethic to achieve academy goals
- Displays effective multi-tasking and time management skills

## **Working Conditions:**

- Physical Ability: Tasks may involve extended periods of time at a keyboard or workstation.
- Some tasks require oral communications ability.
- Respecting building codes and maintaining a clean workspace.

**"ICAA is an Equal Opportunity Employer"**

**Please forward resumes by - 1<sup>st</sup> March 2010**

To The Hiring Committee

**Immigrant Culture and Art Association**

**51 Stuart Street, Hamilton, ON, L8L 1B5**

Tel: (905) 529 0181, Fax: (905) 522-5424 Email: [icaa@immigrantart.org](mailto:icaa@immigrantart.org)

**Only applicants selected for an interview will be contacted**